**CLEMENT WEWOTAH ABAGNA**

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Thank you for the opportunity to apply for the House Help job at your company. After

reviewing your job description, it's clear that you're looking for a candidate that is extremely

familiar with the responsibilities associated with the role and can perform them confidently.

Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

I am a detail-oriented recent college graduate (Bachelor of Science in Mathematics) from

University Of Energy And Natural Resources. During my academic career, I also managed to

accrue nearly 12 years of work experience. I had the privilege of working for Social Security And

National Insurance Trust in a data management assistant role in my free time, where I learned

valuable professional skills such as productivity and performance management, records

management and operations management. In both my academic and professional life, I have

been consistently praised as hard-working by my professors and peers. Whether working on

academic, extracurricular, or professional projects, I apply proven analytical, critical thinking and

communication skills, which I hope to leverage into the House Help role at your company.

After reviewing my resume, I hope you will agree that I am the type of competent and

competitive candidate you are looking for. I look forward to elaborating on how my specific skills

and abilities will benefit your organization. Please contact me at (+233) 24863-9895 or via email

at abagnawclem@gmail.com to arrange a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.